

STATE OF IOWA TARGETED SMALL BUSINESS PROGRAM



The Targeted Small Business (TSB) Program of Iowa is designed to help women, minorities, individuals with disabilities, or service-disabled veterans overcome some of the hurdles in starting and growing a small business in Iowa.

SELLING TO THE STATE OF IOWA



The State's procurement responsibilities for goods and services of general use are centralized within the Department of Administrative Services (DAS). However, all state agencies may, with limitation, purchase goods and services directly to meet their specific needs; and all agencies are required to set annual TSB spending projections.

If doing business with the State is one of your goals, remember that building business relationships takes time and effort. Get to know the agencies' needs and appropriate [contacts](#). **Be realistic in your expectations, bid on opportunities, and continue to actively market your business to all potential clients.**

As a Certified TSB, know that you:

- Have access to a dedicated website that lists bid opportunities 48 hours before being posted to the public.
- Can sell goods and services valued at up to \$10,000 to state agencies without being subject to state competitive bid requirements.
- Are listed on the Targeted Small Business Directory – dia.iowa.gov/tsb/index.php/search – which is used by public and private entities to identify partners and suppliers who meet diversity guidelines.
- Can use the TSB Directory to network and partner with other TSBs.

To help you make the most of state procurement opportunities, take advantage of the following resources and tips:

- Once you are certified by the [Department of Inspections and Appeals \(DIA\)](#), you will receive a link and password for the 48-hour TSB website. (Bookmark it, and visit often!) The site provides advance notice 48 hours *before* procurement bids are made public. For more information about a bid, contact the purchasing agent listed.
- You also have access to the DAS procurement website for the complete list of current bids open to the public: <http://das.iowa.gov/procurement/vendors/how-do-business/bidding-opportunities>
- To receive email notifications and respond on-line when bid opportunities matching your commodity criteria are posted, register at [Iowa Vendor Self-Service](#).
- Remember, State agencies have different levels of procurement authority with unique needs – be proactive in marketing to them. For a list of purchasing agent contacts:
 - das.iowa.gov/procurement/vendors/purchasing-contacts
- Once you have been awarded a state contract or purchase order, you will need to become a registered vendor with the State of Iowa. For more information:
 - das.iowa.gov/procurement/vendors/how-do-business

For more information about doing business with the State of Iowa, visit the DAS CPE website: das.iowa.gov/procurement, or contact Michelle Boyd at Michelle.Boyd@iowa.gov or 515- 725-2275.

